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Adm. Conference

APPROVED JUNE 10, 1994

MINUTES
CENTRAL WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
REGULAR MEETING
April 8, 1994
11:00 a.m.

The regular meeting of the Board of Trustees of Central Washington University was called to order by Chair, Susan E. Gould at 11:02 a.m. on April 8, 1994, in Room 412 of Barge Hall on the campus of Central Washington University.

ROLL CALL

Present

Ms. Susan E. Gould, Chair
Mr. Frank R. Sánchez, Vice-Chair
Mr. Ron Dotzauer
Ms. Gwen Chaplin
Mr. Wilfred Woods
Dr. R. Y. Woodhouse

Absent

Ms. Cynthia Curreri

Ms. Gould announced that Ms. Curreri was very ill with an upper respiratory infection and was unable to attend the meeting. Ms. Curreri sent her regrets.

A quorum was present.

Others

Dr. Robert H. Brown, Acting Dean, College of Letters, Arts & Sciences
Ms. Agnes F. Canedo, Special Assistant to the President
Mr. Keith Champagne, Assistant Vice President for Student Affairs
Mr. Rob Chrisler, Director of Auxiliary Services
Ms. Gloria J. Craig, Secretary to the Board of Trustees
Dr. David P. Dauwalder, Dean, School of Business & Economics
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Mr. Kris Henry, President, Board of Directors, Associated Students of Central Washington University
Dr. Mary B. Marcy, Director of Governmental Relations
Dr. Thomas D. Moore, Provost/Vice President for Academic Affairs
Ms. Joan F. Mosebar, Acting Dean of Continuing Education
Dr. Linda B. Murphy, Dean, School of Professional Studies
Dr. Ivory V. Nelson, President
Dr. Sidney L. Nesselroad, Chair, Faculty Senate
Dr. James G. Pappas, Dean of Academic Services
Dr. Gerald J. Stacy, Dean of Graduate Studies and Research and Associate Provost for Faculty Professional Development
Ms. Carolyn L. Wells, Chair, Association of Administrators
Mr. Mark A. Young, Vice President for University Advancement

Changes to the Agenda

The following changes to the agenda were noted: Items 29 and 30 were deleted: proposed lease of facilities for South Seattle extended programs was added.

APPROVAL OF MINUTES

The minutes of the regular Board meeting held February 11, 1994 were approved as submitted.

CONSENT AGENDA

MOTION NO. 94-07: Trustee Woods moved, seconded by Trustee Sanchez, that the consent agenda be approved as submitted. Motion carried. Included were:

PERSONNEL REPORTS AND RECOMMENDATIONS

Provost/Vice President for Academic Affairs

Emeritus Professor Status

In recognition of their long and distinguished service to Central Washington University, the title of Emeritus Professor is hereby conferred upon the following individuals, along with all rights and privileges of that title:

James G. Nylander, Professor, Physical Education, full retirement effective the end of Spring, 1994.

Mary Jean Potter, Professor, Education, full retirement effective end of spring, 1994.

The Board thanked the professors for their service to Central Washington University.

Tenure Track Appointments

The following tenure track appointments are hereby approved:

Natalie J. Lefkowitz, Assistant Professor, Foreign Languages (Spanish), Step 12, 1994-95

Javier Martinez de Velasco, Assistant Professor, Foreign Languages (Spanish), Step 6, 1994-95

Faculty Leave without Pay

The following leave of absence without pay for the time period designated is hereby approved:

Gary M. Galbraith, Professor, Art, one-third time for the 1994-95 academic year, time to count towards seniority.

Vice President for University Advancement

Distinguished Civil Service Recognition

In recognition of her 18 years of tireless and dedicated service to Central Washington University, the Board of Trustees awards Distinguished Civil Service Status to Arloha Scott, effective immediately.

CONSTRUCTION PROGRAM

ADA Elevator Modifications

The Board of Trustees of Central Washington University hereby delegates authority to the Vice President for Business and Financial Affairs to execute a contract with the qualified low bidder.

Barge Courtyard

The Board of Trustees of Central Washington University hereby delegates authority to the Vice President for Business and Financial Affairs to award and execute a construction contract to the apparent low bidder within available funding for Barge Courtyard.

Bouillon Hall Asbestos Abatement and Reconstruction

The Board of Trustees of Central Washington University hereby authorizes the advertisement for and acceptance of bids for the Bouillon Hall Abatement/reconstruction project and delegates authority to the Vice President for Business and Financial Affairs to execute a contract with the selected bidder.

Eleventh Avenue Mall

The Board of Trustees of Central Washington University hereby delegates authority to the Vice President for Business and Financial Affairs to award and execute a construction contract to the apparent low bidder within available funding for Eleventh Avenue Mall.

South Seattle Center Relocation

The Board of Trustees of Central Washington University hereby delegates authority to the Vice President for Business and Financial Affairs to award and execute a construction contract to the apparent low bidder within available funding for the Glacier High School limited renovation.

Engelhorn Pond Modifications (Contract #3305S)

The Board of Trustees of Central Washington University hereby accepts as complete the Engelhorn Pond Modifications (Contract #3305S) as performed by Belsaas and Smith Construction, Inc., Ellensburg, Washington for the amount of \$36,618 not including Washington State Sales Tax.

Hertz Hall Remodel - Acoustical (Contract #3157-1C)

The Board of Trustees of Central Washington University hereby approves acceptance of the Hertz Hall Remodel - Acoustical (Contract 3157-1C) as performed by Belsaas and Smith Construction, Inc., Ellensburg, Washington in the amount of \$316,000 not including Washington State Sales Tax.

Mitchell Hall First Floor Cabinetry (Contract #3453S)

The Board of Trustees of Central Washington University hereby accepts as complete the Mitchell Hall First Floor Cabinetry (Contract 3453S) as performed by R. S. Cabinetry and Furniture, Ellensburg, Washington at a contract amount of \$6,289.00 not including Washington State Sales Tax.

Mitchell First Floor General Rehab (Contract #3420S)

The Board of Trustees of Central Washington University hereby accepts as complete Mitchell First Floor General Rehab (Contract 3420S) as performed by E.P. Johnson Construction and Environmental, Inc., Pasco, Washington at a contract amount of \$43,918.05 not including Washington State Sales Tax.

Mitchell Hall Telecom (Contract #3452S)

The Board of Trustees of Central Washington University hereby accepts as complete Mitchell Hall Telecom (Contract 3452S) as performed by Eagle Technical Services, Inc., Spokane, Washington at a contract amount of \$24,999.99 not including Washington State Sales Tax.

Shaw/Smyser Remodel Bid Package 2 (Contract #2860-2C)

The Board of Trustees of Central Washington University hereby accepts as complete Shaw-Smyser Remodel Bid Package 2 (Contract 2860-2C) as designed by Schreiber and Lane Architect, Seattle, Washington and constructed by Gilbert H. Moen Company, Yakima, Washington at a contract amount of \$6,085,820.54 not including Washington State Sales Tax.

REPORTS RECEIVED COLLECTIVELY BY THE BOARD

Report of Faculty Exchange Assignments

The office of International Programs has made arrangements, and secured the approval of the appropriate chair and dean, for the following faculty members to participate in an exchange:

Earl Glauert, Professor, History, Anhui University (China), Fall 1994

Mark Halperin, Professor, English, Herzen State Pedagogical University (Russia), Fall 1994

Kelton Knight, Professor, Foreign Language, Shimane Women's Junior College (Japan), Fall 1994 through Winter 1995.

Michael Launius, Associate Professor, Political Science, Anhui University (China), Spring 1995

Carlos Martin, Professor, Foreign Language, The Austral University (Chile), Fall 1994 through Winter 1995

Stella Moreno, Associate Professor, Foreign Language, Centro Mexicano International, Winter 1995

Michael Olivero, Associate Professor, Law & Justice, Centro Mexicano International, Spring 1995

Report of Non-Tenure-Track Faculty Appointments

The appropriate department chair and dean have examined the credentials of the non-tenure-track faculty listed below and certify that these individuals have the necessary qualifications to meet the instructional needs for the courses they are assigned to teach:

- Accounting, Lecturer, Clark, Robin A., Spring 1994
- Accounting, Lecturer, Schepman, Stephen B., Spring 1994
- Anthropology, Lecturer, Jensvold, Mary L., Spring 1994
- Art, Lecturer, Dohrmann, Robert R., Spring 1994
- Art, Lecturer, Lewis, Keith A., Spring 1994
- Art, Lecturer, Skoor, John, Spring 1994
- Biology, Adjunct Professor, Nelson, Patricia A.B., Effective October 1993 and continuing indefinitely.
- Biology, Lecturer, Mattocks, Philip W., Spring 1994
- Business Administration, Asst. Professor, Bradley, James N., 1993-94 Academic Year
- Business Administration, Lecturer, Barlow, Judith F., Spring 1994
- Business Administration, Lecturer, Bell, David G., Spring 1994
- Business Administration, Lecturer, Braunstein, Lori A., Spring 1994
- Business Administration, Lecturer, Brelsford, Harry M., Spring 1994
- Business Administration, Lecturer, Case, Robert A. II, Spring 1994
- Business Administration, Lecturer, Harcourt, James S., Spring 1994
- Business Administration, Lecturer, Lehr, Robert K., Spring 1994
- Business Administration, Lecturer, Lewis, Harold C., Spring 1994
- Business Administration, Lecturer, Lillard, Thomas C., Spring 1994
- Business Administration, Lecturer, Montoya, John C., Spring 1994
- Business Administration, Lecturer, Raum, Lawrence A., Spring 1994
- Business Administration, Lecturer, Richmond, F. Lynn, Spring 1994
- Business Administration, Lecturer, Robertson, Juan P., Spring 1994
- Business Administration, Lecturer, Schepman, Stephen B., Spring 1994
- Business Administration, Lecturer, Stacy, Ruth Ann, Spring 1994
- Business Education, Lecturer, Christensen, Ronald, Spring 1994
- Communication, Assistant Professor, Kummer, Gregory S., Spring 1994
- Communication, Lecturer, Christensen, Ronald, Spring 1994
- Communication, Lecturer, Cioffi, Kathleen M., Spring 1994
- Communication, Lecturer, Huckabay, James L., Spring 1994
- Communication, Lecturer, Sather, Lawrence A., Spring 1994
- Economics, Lecturer, Johnson, Jane L., Spring 1994
- Economics, Lecturer, Kotlove, Barry S., Spring 1994
- Education, Lecturer, Bettis, Thomas, Spring 1994
- Education, Lecturer, Bilderback, Ray, Spring 1994
- Education, Lecturer, Bordeaux, Debbie, Spring 1994
- Education, Lecturer, Browne, Elise E., Spring 1994
- Education, Lecturer, Davdson, H. Louise, Spring 1994
- Education, Lecturer, Davidson, Don B., Spring 1994
- Education, Lecturer, DeShaw, Byron, Spring 1994
- Education, Lecturer, Olson, Lloyd, Spring 1994
- Education, Lecturer, Schmick, Stanley R., Spring 1994

- Education, Lecturer, Tidrick, Getha C., Spring 1994
- Education, Lecturer, Vogt, Beth, Spring 1994
- Education, Lecturer, Walker, Sharryn, Spring 1994
- English, Lecturer, Casey, Michael, Fall 1993 & Winter 1994
- English, Lecturer, Erdman, Ruth D., Spring 1994
- English, Lecturer, Garrison, Patricia G., Spring 1994
- English, Lecturer, Gilbert, Robert B., Spring 1994
- English, Lecturer, Herum, Jacquelyn S., Fall 1993 & Winter 1994
- English, Lecturer, Keller, Sherrill L., Fall 1993 & Winter 1994
- English, Lecturer, McClinton, Duncan J., Spring 1994
- English, Lecturer, Parkins, Kathryn, Spring 1994
- English, Lecturer, Payton-Yoon, Colleen, Spring 1994
- English, Lecturer, Rosser, Carl F., Spring 1994
- English, Lecturer, Schnelle, Robert, Fall 1993 & Winter 1994
- English, Lecturer, West, Margaret J., Spring 1994
- ESL/AUAP, Lecturer, Cutten, Ula, 1994-95 Academic Year
- ESL, Lecturer, Horowitz, Katherine, Winter 1994
- ESL/AUAP, Lecturer, Jaques, Colleen, 1994-95 Academic Year
- Geography, Lecturer, Rauscher, Kenneth A., Spring 1994
- Home Economics, Lecturer, Bowers, Janet S., Spring 1994
- Home Economics, Lecturer, Mahre, Pamela, 1994-95 Academic Year
- Home Economics, Lecturer, Myers, Robert Calvin, Spring 1994
- Home Economics, Lecturer, Trisler, Terri A., Spring 1994
- IET, Lecturer, Battles, Craig, Spring 1994
- IET, Lecturer, Gordon, N. Ross, Spring 1994
- IET, Lecturer, Katoozi, Mehdi, Spring 1994
- IET, Lecturer, Little, Robin K., Spring 1994
- Law & Justice, Lecturer, Huigens, Kyron J., Spring 1994
- Law & Justice, Lecturer, Johnston, C. Wayne, Spring 1994
- Law & Justice, Lecturer, LaRosa, Richard P., Spring 1994
- Law & Justice, Lecturer, Pelzel, Leigh, Spring 1994
- Math, Lecturer, Width, Dale Gordon, Spring 1994
- Music, Lecturer, Carrell, Gerald K., Spring 1994
- Music, Lecturer, Durkee, James J., Spring 1994
- Music, Lecturer, Gries, Margaret C., Spring 1994
- Music, Lecturer, Margelli, Jr., Paul L., Fall 1993 & Winter 1994
- Music, Lecturer, Pickett, Barbara H., Spring 1994
- PEHLS, Lecturer, Adkisson, Kevin, Spring 1994
- PEHLS, Lecturer, Booth, Carolyn, Spring 1994
- PEHLS, Lecturer, Childress-Wylie, Anneliese, Spring 1994
- PEHLS, Lecturer, Espinoza, Kristine, Spring 1994
- PEHLS, Lecturer, Gimlin, Robert E., Spring 1994
- PEHLS, Lecturer, Landrie, Deborah, Spring 1994
- PEHLS, Lecturer, McEwan, Charles, Spring 1994
- PEHLS, Lecturer, Morach, Bill, Spring 1994
- PEHLS, Lecturer, Nethery, Debbie, Spring 1994
- PEHLS, Lecturer, Radeke, Mary, Spring 1994
- PEHLS, Lecturer, Steinhauer, Sheryl L., 1994-95 Academic Year
- PEHLS, Lecturer, Tomulty, Michael Patrick, Spring 1994
- PEHLS, Lecturer, Young, Suzanne Gall, Spring 1994
- PEHLS, Lecturer, Youngquist, Chad, Spring 1994

- Political Science, Adjunct, Gore, Janene E., Spring 1994
- Political Science, Lecturer, Paydar, Iraj, Spring 1994
- Political Science, Lecturer, VanDyke, Robert A., Spring 1994
- Psychology, Lecturer, Dohr, Ronald M., Spring 1994
- Psychology, Lecturer, Parks, George, Spring 1994
- Science, Lecturer, Moreau, Karen A., Spring 1994
- Science, Lecturer, Moreau, Paul R., Spring 1994
- Sociology, Adjunct, Lockhart, Carol, Spring 1994
- Sociology, Lecturer, Cole, Dana S., Spring 1994
- Sociology, Lecturer, Glaspey, Frank L., III, Spring 1994
- Sociology, Lecturer, Moore, Robert C., Spring 1994

Report of Faculty Retirements

The following faculty retirements have been accepted and approved by the appropriate chair, dean, and the Provost/Vice President for Academic Affairs:

- James G. Nylander, Professor, Physical Education, full retirement effective the end of Spring, 1994.
Mary Jean Potter, Professor, Education, full retirement effective end of Spring, 1994.

Report of Department Chair Appointments

The following department chair appointments were reported:

- Ronald M. Frye, Emeritus Professor, Interim Chair, Home Economics--Family & Consumer Studies, February 16 through April 15, 1994.
Steven D. Olson, Associate Professor, Chair, Department of English, February 1 through the end of Winter or Spring, 1994.

Report of Administrative, Civil Service Exempt Appointments

The following administrative, civil service exempt appointments were reported:

- Christine Andresen, Coordinator of Intercultural Activities, International Programs, March 7, 1994 through March 6, 1995.
Cynthia Green, Director, Asia University America Program, March 1, 1994 through February 28, 1995.
Michelle S. Smith, Coordinator of Student Services, Asia University America Program, March 1, 1994 through February 28, 1995.

Report of Non-Tenure Track Coach Resignation

The resignation of Greg Olson, Assistant Football Coach and Head Wrestling Coach, Athletics, was reported, effective March 18, 1994.

CONSTRUCTION PROGRAM

The Major and Minor Capital Report was presented and discussed.

Campus Utility Map: Information item

This project was initiated to provide a computer-aided-drafting (CAD) document that would replace the obsolete hand-drawn maps which Facilities Management is now using for underground facilities located prior to excavation and for utilities planning and operating. Completion of the project is scheduled for July 1994.

Limited repair of president's residence: Project completion

Completion of repairs to the facility authorized by the Board of Trustees March 13, 1992 in the amount of \$35,000 was reported.

Business & Financial Reports

The following reports were provided for information:

Status of Budget Changes and Reserves report as of March 21, 1994

FY 1992/93 Financial Report

State Auditor's Report - CWU Housing and Food Service Funds - July 1, 1992 through June 30, 1993

State Auditor's Report - CWU Associated Students Funds - July 1, 1992 through June 30, 1993

PERSONNEL RECOMMENDATIONS

Distinguished Professor of the University, 1994-95

Provost Moore presented the names of the faculty recommended by the selection committee to be designated distinguished professors of Central Washington University for 1994-95. The Board expressed congratulations to the recipients of these prestigious awards and invited them to stand and be recognized.

MOTION NO. 94-08: Trustee Chaplin moved, seconded by Trustee Dotzauer, that the following faculty be granted the 1994-95 Distinguished Professor of the University awards:

Distinguished University Professor-Teaching
David G. Lygre

Distinguished University Professor-Research, Artistic Accomplishment
and Invention
William V. Dunning

Distinguished University Professor-Public Service
Gary W. Heesacker

Motion carried.

CONSTRUCTION PROGRAM

Demolition of telecommunication building

Vice President Courtney Jones presented background information on this item and explained the rationale for the proposed action. The removal of the building is proposed as part of the process of preparing for construction of the new Science building. As this is a destruction of state property, it was brought to the Board for approval. Discussion ensued.

MOTION NO. 94-09: Trustee Dotzauer moved, seconded by Trustee Woods, that the Board of Trustees of Central Washington University hereby declares the Telecommunications Building surplus to its needs and delegates authority to the Vice President for Business and Financial Affairs to advertise for bids for demolition and contract with the lowest responsible bidder for that demolition. Motion carried.

Lease of facilities for South Seattle Extended Programs

President Nelson told the Board that Central Washington University's lease at South Seattle Community College has expired and cannot be renewed. Provost Moore and his Special Assistant, Duane Skeen, have been working toward finding a new site. Vice President Courtney Jones explained that the proposed lease is presented as a step in the direction of preparing for the move of our South Seattle Center, and it is expected that the item would come back to the Board at its June meeting for any necessary corrections to the leases.

MOTION NO. 94-10: Trustee Woods moved, seconded by Trustee Woodhouse, that the Board of Trustees of Central Washington University hereby delegates authority to the Vice President for Business and Financial Affairs to execute a facility lease agreement for the purpose of housing the University's South Seattle Extended Degree programs. Motion carried.

EXECUTIVE SESSION AND RECONVENING

Under the authority of RCW 41.30.110 (1) (i), an executive session was declared at 11:12 a.m. for the Board to discuss with legal counsel representing the agency matters relating to the Psychology Research facility. Chair Gould announced the executive session would be held in Room 410 and that it would last for approximately 15 minutes. The meeting reconvened in open session in Room 412 of Barge Hall at 11:20 a.m.

BUSINESS AND FINANCIAL AFFAIRS RECOMMENDATIONS

Room and Board Rates for 1994/95

Vice President Jones presented the subject rate schedule and explained the rationale for

the increase proposed. The budget in Auxiliary Services is extremely relative to occupancy. This year, residency dropped largely due to new building by the private sector around the campus. We took that into account in looking at the conservative rate adjustment of 4%.

Enumerating items which impact the budget, Mr. Jones said we are subject to inflation, and utility rates in the city of Ellensburg are going to go up significantly. While there is no salary increase for Central employees in this period, there are step increases for civil service staff which must come from our budget as the state does not fund step increases. Also, we have deferred maintenance problems which must be addressed as well as a very high fixed debt ratio.

Lengthy discussion ensued relating to campus demographics, student employment in auxiliary services, and how changes needed will be planned for and occur. When the debt requirement is relieved in 2000, we will have greater latitude to address the problems.

MOTION NO. 94-11: Trustee Sanchez moved, seconded by Trustee Chaplin, that the Board of Trustees accept the recommended 1994-95 program, rates and budget for Housing and Dining Services as submitted. Motion carried.

Adoption of Resolutions 94-3 and 94-4 for bond refinancing for Auxiliary Services Housing Bonds purchased in 1969 and 1970

Vice President Jones presented the proposed resolutions. Present for this presentation was Rob Chrisler, Director of Auxiliary Services and David Liddle and William G. Tonkin of Foster Pepper and Shefelman, Bond Counsel for Central Washington University. Mr. Chrisler reported the refinancing proposed saves us approximately \$81,000 over the next seven years. While this may not seem a lot, it does play a role in reducing the room and board rates.

MOTION NO. 94-12: Trustee Woods moved, seconded by Trustee Chaplin, that the Board of Trustees of Central Washington University accepts and approves the resolutions 94-3 and 94-4 for housing bond refinancing as submitted. Motion carried.

Copies of these resolutions are on file in the President's office.

BOARD OF TRUSTEES REPORTS AND RECOMMENDATIONS

Resolution #94-5 honoring the service of Trustee David A. Pitts

Chair Gould noted completion of the term of Mr. David A. Pitts on the Central Washington University Board of Trustees.

MOTION NO. 94-13: Trustee Woodhouse moved, seconded by Trustee Dotzauer, to adopt Resolution 94-5 honoring the service of Trustee David A. Pitts. Motion carried.

Chair Gould read the following into the record:

RESOLUTION NO. 94-5

WHEREAS Mr. David A. Pitts was appointed to the Central Washington University Board of Trustees on October 30, 1987 and served, with distinction, until March 1, 1994, and

WHEREAS Mr. Pitts participated actively on several Board of Trustees committees during his six-year tenure, and

WHEREAS Mr. Pitts inspired his associates on the Board and at the University with his unwavering commitment to provide all CWU students with the strong foundation of a basic liberal arts education, and

WHEREAS Mr. Pitts worked tirelessly to ensure that Central Washington University, as a state institution, continues to provide access to higher learning for all qualified citizens, regardless of economic means, ethnic origin or gender, and

WHEREAS Mr. Pitts consistently demonstrated his strong sense of integrity, fairness in decision-making, and determination that the Board make use of complete data when creating policy, and

WHEREAS Mr. Pitts contributed his analytical skills, time and leadership to Central Washington University, along with his commitment to and confidence in this institution's strong future,

NOW THEREFORE BE IT RESOLVED that this Board of Trustees wishes to publicly express appreciation to Mr. David A. Pitts for his effective, intelligent and dedicated service as a member of the Board of Trustees for Central Washington University from October 30, 1987 to March 1, 1994.

ADOPTED and signed this 8th day of April, 1994.

POLICY REPORTS AND RECOMMENDATIONSProvost/Vice President for Academic Affairs

Provost Moore submitted a report on questions asked by the Board concerning phased retirement, adjunct faculty, International Programs, the Douglas Honors College, NCATE and other special accreditations. The Chair noted the trustees had no further questions or comments at this time.

Vice President for Student Affairs - no report.Vice President for University Advancement

Vice President Mark Young reported that two days ago, he and John Holman, Director of Facilities Management, attended the annual meeting of the Association of Builders and Contractors, Pacific Northwest chapter, CWU, SERA architects, and SD Deacon, contractors, were all presented awards for the Barge Hall project. Mr. Young presented the plaque received to the president. Chair Gould congratulated all involved and said it should also be mentioned that not only is it an award-winning project, but it was brought in under cost.

Faculty Senate

Faculty Senate Chair Sidney Nesselroad reported he has been elected to chair the senate for another year. Other members of the Senate Executive Committee are Professors Bobby Cummings, Dieter Romboy, Barry Donahue, Charles Rubin, and Barney Erickson. Dr. Nesselroad said he believes this is a very strong mix of people from the faculty and it should be a good year. The Senate has come into line in the strategic planning process and presented its budget according to the plan. Most of the business of the Senate takes place in standing committees which will be reported on later. Changes to the Code are in the works and will be brought to the Board for consideration. Plans for the coming year include bringing the work and the description of the process of the senate standing committees more into line with the university structure according to changes initiated by the president and the law. Personally, Dr. Nesselroad stated his interest in trying to support through the senate the writing across the curriculum issue and said he looks forward to continuing that focus.

Board of Directors, Associated Students of Central Washington University

Kris Henry briefed the Board on the handout he presented them. Mr. Henry offered his welcome to new trustee Cindy Curreri to the Board and said she will be a great asset to Central.

He reported on plans for the upcoming Center for Excellence in Leadership Conference and said that it is anticipated there will be at least 20 students in every workshop.

In other student activities, faculty evaluations are the key focus. Work continues on the development of a student handbook which would be like a student Bible. The goal is to combine the different publications on campus into one publication and complete it in 1994-95. Also in process is the development of a renter's guide - something for students regarding tenants' and landlords' rights. This issue is brought up frequently. Chair Gould said she will give the Mr. Henry a summary of the landlord/tenant act. The BOD will be working closely with Vice President Trujillo on the issue of the S & A guidelines.

Association of Exempt Administrative and Professional Staff

Carolyn Wells reported that the Association is working on its bylaws and have had some discussion on the Family Education Rights and Privacy Act (FERPA) as to how it affects administrative offices on campus. The group is continuing its dialogues on diversity at noon.

PRESIDENT'S REPORT AND RECOMMENDATIONS

President Nelson gave the Board a briefing on reorganization of the College of Letters, Arts and Sciences and referred to the back up material given the board. The College is actually going to split into two parts - Behavioral, Natural and Social Sciences, and Arts & Humanities. This has been discussed with the campus community and we are moving forward. The change will be effective July 1, 1994.

Dr. Mary Marcy, Director of Governmental Relations, presented a legislative recap and reviewed individual items. Discussion ensued.

The operations budget for higher education was reviewed and discussed. The President explained pertinent segments which particularly applied to CWU.

The capital budget was reviewed. Vice President Jones said that if in the process of construction of projects we are able to save some of the appropriation, then OFM will automatically transfer money to an account within our institution to be used for infrastructure projects, subject to approval by the Office of Financial Management.

President Nelson reported on his testimony to the Governor's Affirmative Action Committee.

Adoption of Strategic Themes 1993-1999 relating to the university's mission statement and university-wide goals

MOTION NO. 94-14: Trustee Dotzauer moved, seconded by Trustee Woodhouse, that the Board of Trustees of Central Washington University adopt the ten Strategic Themes 1993-1999 as submitted by the administration for carrying out the University's mission and goals. Motion carried.

Adoption of Resolution #94-6 delegating authority to destroy confiscated firearms

Trustee Sanchez suggested that the Board had one resolution to address the subject issue for one time, but thought it might be advisable to pass this resolution that would take care of the situation for all time.

MOTION NO. 94-15: Trustee Sanchez moved, seconded by Trustee Dotzauer, that the Board of Trustees adopt Resolution number 94-6 providing for the destruction of firearms abandoned, seized, forfeited or otherwise in the possession of the Department of Public Safety and Police service, other than those provided the law enforcement officers. Motion carried.

Text follows:

RESOLUTION NO. 94-6

WHEREAS, the members of the Board of Trustees of Central Washington University wish to demonstrate their concern for the safety of the citizens of the state of Washington and be on record as opposing the widespread use of firearms to the detriment of society,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees that any firearms abandoned, seized, forfeited or otherwise in the possession of the Department of Public Safety and Police Services, other than those provided the law enforcement officers, shall be destroyed in accordance with the requirements of relevant provisions of the laws of the State of Washington.

ADOPTED and signed this 8th day of April, 1994.

COMMUNICATIONS

Receipt of the following communications was acknowledged by the Board of Trustees:

February 20, 1994 letter from Margaret E. Itrich, Ellensburg, WA
March 8, 1994 memorandum from Gregory Trujillo, Interim Vice President
March 29, 1994 letter from the State Auditor
April 1 - UFCAFT

At the president's request, the Board acknowledged that the management of the university's resources was of such quality there was no need for a personal visit by the state auditor. This confirmed the suggestion by the auditor that no meeting was necessary.


Trustee Woodhouse referred to the Board's briefing in its retreat session and stated that she believed the Board should go on record commending the president and the rest of the university for the outstanding and, she believed, model effort in putting together a strategic model methodology. Everyone is to be commended for the monumental task accomplished and she surmised the Higher Education Coordinating Board will be impressed.

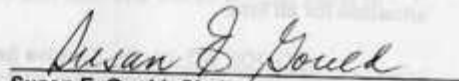
NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for June 10, 1994, in Room 412 of Barge Hall on the Central Washington University campus beginning at 11:00 a.m.

ADJOURNMENT

The meeting adjourned at 12:17 p.m.


Gloria J. Craig, Secretary to the
Board of Trustees
Central Washington University


Susan E. Gould, Chair
Board of Trustees
Central Washington University